

Higher Level Skills Eligibility Verification Documentation Declaration

Instructions: To be eligible to receive the Queensland Government Subsidies Funding under the Higher Level Skills Program, all perspective students are required to provide evidence of their eligibility and understanding of the Queensland Government Funded Program to meet the programs criteria. In order to confirm eligibility, the following documentation and signed declaration must be attached to the enrolment form. (Please note all documentation must align with the information provided on your Enrolment Form)

| Eligibility Criteria | Select the document provided as Evidence |
|---|--|
| Date of Birth | <input type="checkbox"/> Drivers Licence <input type="checkbox"/> Passport <input type="checkbox"/> Birth Certificate or Extract <input type="checkbox"/> OTHER – detail: |
| Queensland Residency | <input type="checkbox"/> QLD Drivers Licence <input type="checkbox"/> Health Care or Pension Card showing current address details <input type="checkbox"/> Correspondence showing current QLD address <input type="checkbox"/> OTHER –detail: |
| Australian or New Zealand Citizenship | <input type="checkbox"/> Medicare Card (Green only) <input type="checkbox"/> Australian or New Zealand Passport <input type="checkbox"/> Australian Citizenship Certificate |
| Australian Permanent Residency <i>Only required for non-Australian or New Zealand Citizens</i> | <input type="checkbox"/> Visa or formal documentation from the Department of Immigration showing approval for permanent visa subclass or <input type="checkbox"/> Certificate of Evidence of Residence Status (CERS) |
| Eligibility for a concessional contribution | <input type="checkbox"/> Current Health Care Card or Pension Card |
| Have you completed or partially completed, or are you currently enrolled in a Certificate IV or higher level qualification in any industry? | <input type="checkbox"/> Yes, I have completed, or partially completed another Certificate IV level course or higher – Attach copy <input type="checkbox"/> Yes, I am currently enrolled in another Certificate IV level course or higher – Please provide details <input type="checkbox"/> No, I am not enrolled in another Certificate IV level course or higher, and I have not completed or partially completed a Certificate IV level course or higher. |

Declaration: I hereby understand and am fully aware and acknowledge and declare that:

- I will no longer be eligible for a government-subsidised training place under the Higher Level Skills program once I complete a Certificate IV level or higher qualification, and I understand that if found to be ineligible for Queensland government funding at time of enrolment, which has not been disclosed, that I will be liable for all costs associated for the full fee of the course or RPL.
- I have been referred to the DESBT Higher Level Skills fact sheet, and have been provided with information about the breakdown of all costs associated, at the unit of competency (UoC) level, as detailed on D P Training's website <https://www.dptraining.com.au/government-funded-training/> and understand that D P Training will receive relevant payment for each UoC once accurately reported to DESBT.
- I will be provided with, by D P Training and will be expected to complete a student employment survey within three months of completing or discontinuing the qualification that I have enrolled in with D P Training.
- I have been provided with the Student Handbook, which is available at <https://www.dptraining.com.au/wp-content/uploads/2019/08/DP-Training-Student-Handbook-v5-00000002-2.pdf> and I am aware of D P Training's policies and procedures, including refund policies; complaints and appeals policies and the support services available to assist me in completing my training. I am aware of my obligations as a learner and D P Training's obligations as a RTO.

I (Name): _____ Of (Address): _____

Email: _____ Phone: _____

acknowledge that I have received, read and understood the declaration details above, and that I fully aware of the eligibility requirements for the Queensland Government funding subsidy for the course in which I will enrol and I have provided the required evidence.

Signature: _____ Date: _____